



bristol business college

YOUR BEST BUSINESS DECISION

Effective Change Management

9.30 a.m.

Foundation for today

- Introductions and Objectives for today
- When it comes to managing change what aspects am I good at? What aspects of it am I not good at managing?
- What do I want to gain from the workshop?

What is Change Management?

- What is Change Management?
- Exercise to understand what change feels like.
- What should managers/ leaders of people do/ not do when managing change?
- What are the biggest mistakes that managers make when trying to manage change?
- How much of this best practice do I do/ do well/ not do?

11.00 a.m. – 11.15 a.m.

Break for Coffee/Tea

11.15 a.m.

What is the Change Curve?

- What is the Change Curve and why is it so important?
- What are the different stages of the Change Curve?
- What do these different stages mean for me if I am going through change myself?
- What best practice from the Change Curve do I need to consider when managing other people through change?
- What positions within the curve do people adopt?
- What do I specifically do to facilitate other people through change quickly and effectively?

1.00 p.m. – 2.00 p.m.

Lunch

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2.00 p.m.

Communicating Change

- What is the Change Equation?
- How can the Change Equation help me to communicate change more effectively?
- What changes have I got to deal with proactively and reactively that I need to plan for and how will I address them bearing in mind what I have learnt today?

What have I learnt?

- What have I learnt from today?
- How can I continue to develop my Change Management skills?

4.30 p.m.

CLOSE

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